

Darwin College Information Services Committee – Minutes

Meeting date:	Wednesday 17 January 2018
Present:	Miltos Allamanis, Alan Blackwell (chair), Alexandra Brintrup, Ronald Haynes, Matthew Edwards, Espen Koht, Charlotte Tumescheit <i>No declarations of interest were recorded (noting paid work to be done by CT)</i>
Apologies:	Ruben Drews, Russell Cowburn, Advait Sarkar, Andrzej Bugajski, KC Sivaramakrishnan,

Minutes of the last meeting were approved (small change as below). Actions as follows:

- Lecture series archive updating work will be done by CT (as temporary employee of college)
- CT+RD to document process by which DCSA request update of WhatsUp mailing list – done (EK will contact in summer, also liaising with Deanery)
- ABL to offer assistance to Dean regarding future use of social media
- EK: Website theme update: Action: EK will deploy new (Drupal 7) sandbox – but note redesign: item 783
- ABL: Transfer of Darwin College Research Reports to Apollo repository still to be explored

783. Website

The current site has been live for 3-4 years. Ageing well, but we should start planning for next replacement. A specific agenda item to discuss update plans will be considered at next meeting

784. DCSA

RD & CT have created a WiFi survey for students, now ready to go.

785. College computing facilities

Single room WiFi deployment (as reported item 781) has not been in FYH, but other buildings as required. Data protection under GDPR remains the responsibility of the nominated College Officer (the Domestic Bursar), reporting directly to the Council. ME will report in writing relevant IS aspects to the Committee. Noted that EK is receiving requests for support of Internet-enabled appliances in student rooms. GBN team has upgraded Study Centre connection to 10Gb as consequence of Bradfield Court project.

786. University information systems

There is a new fixed fee model for internet traffic, which seems not to have affected us too badly. Streaming Media Service is suggesting charge based on delivery volume in 3 tiers, with top-tier break around 2TB/yr. Note that the SMS is our only archive repository for Darwin Lecture Series. There is a forthcoming Russell Group document on tiers of service that we may wish to review in due course. Mark Ferrar (UIS head of architecture) will be leaving for another University

787. Information security report

We have done what we can in relation to known viruses, but chip-level vulnerability will be a future issue. CT will send reminder to students on WhatsUp regarding security updates
Action: ME+EK ISC will need to draft policy on security policy and crisis management – templates are available at UIS

Date of next meeting:

Wednesday 25 April

Note EK request that first meeting of Academic Year 2018/19 might be one week later

Alan Blackwell
20 January 2018