

DARWIN COLLEGE

LIBRARY COMMITTEE

A meeting of the Library Committee was held in 1 Newnham Terrace at 1 p.m. on Wednesday, 24th October 2012

There were present Margaret Cone (Fellow Librarian), Espen Koht (Computer Officer), Elisabeth Leedham-Green (College Archivist), Martina Kulvalja (Student Librarian), Elizabeth Upper (Munby Fellow, Hannah Scally (Deputy Student Librarian)

1. Apologies had been received from Christopher Cullen and Daniel Jew.
2. There were no declarations of interest.
3. The Committee welcomed the new Munby Fellow to her first meeting.
4. The Minutes of the last meeting, which had been circulated, were approved.
The Student Librarian pointed out a correction to be made to the amount of the CUP balance, which was £1788.83 rather than £2001.
5. The Archivist reported:
 - that the two 'print-storage' racks are now in use, and that she would like more of them;
 - on accessions ranging from the useful to the irritating, including, among the useful, Prof. Brown's set of College photographs, and Margaret Keynes' papers for *The House by the River*;
 - that EK has produced a gadget for converting the old tapes of Darwin Lectures into something more durable.

6. The Student Librarian reported on:

Purchases and Requests

3 books recommended by Library Committee members and graduate members have been purchased from CUP; the current balance is £1725.86;

as usual, books and DVDs have been purchased through Amazon. The latest 3 gift certificates were for £43.93, £84.53 and £45.24;

all appropriate requests have been ordered and catalogued, and members thanked;

DVD Library

the number of members has declined, as MPhil students left Cambridge

Vesalius

Average temperature 22°C and humidity 45%

The pages were turned regularly;

Use of the Study Centre

use of the Study Centre has increased, as new students arrive;

all notices have been replaced with new ones;

the new access system appears to be working well;

the Finley Room system is also working very well;

Re-classification and re-cataloguing of books

after the support of Ms Rachel Walker during the summer, who reclassified between 620 and 650 books, the Student Librarian has continued reclassifying using the Dewey Decimal System;

Other

the annual clear-out and stock-check were carried out in the second week of September; in the last academic year 26 books went missing;

Hannah Scally helped with the stock-check, and was on duty in the Study Centre while the Student Librarian was on holiday;

the computer in the Student Librarian's office broke down, and has been sent for repair;

some old chairs have been replaced with new ones.

7. CUP Purchases

MC again urged everyone to have a look at the CUP catalogue, and the windows of the CUP shop, and to make suggestions; we should certainly make sure we have all the volumes of the Darwin Correspondence, and books by the lecturers in next term's Darwin Lecture series;

8. Library Assistant

Rachel Walker, a trainee librarian currently working in St John's College library, was employed to reclassify our collection for about 2 months in the summer. She was able to add considerably to the Student Librarian's endeavours in this long-term project.

9. Library on web-pages

There was a general feeling that the Library and the Amazon link should have greater visibility on the College web-pages.

10. Space requirements

The need for more space for books is not immediately desperate, but the committee considered we should be making plans. It seems unlikely that we will obtain use of the old Archive Room, and EK stated that all the computer rooms are needed for users, although it might be possible to put free-standing cases in one of them; The committee discussed asking for more shelving in the Student Librarian's office, where some duplicate copies could be kept.

11. Any Other Business

Prof. Willy Brown has donated a considerable number of books, for which we are very grateful;

Louis Kelly has offered to re-bind books in poor repair;

as always, the Committee was aware of the hard work done by the Student Librarian (and her Deputy) and the Computer Officer;

The next meeting would be in February 2013, the date to be announced as soon as possible.

