

## **PREVENT COMMITTEE**

Notes of the 2<sup>nd</sup> Meeting of the Prevent Committee held on 28<sup>th</sup> January 2016.

Present: Professor M Jones (Chair); Dr L Howe; Ms Stephanie Ashenden; Messers D Scott; Ms Eliza Hall and M S Edwards (Domestic Bursar, Secretary).

Apologies: None.

### **1 Key PREVENT Submission Timings**

- a. By 22<sup>nd</sup> January 2016 – Self-assessment document, signed by the Master.
- b. By 1<sup>st</sup> August 2016 – College’s supporting information.<sup>1</sup>
- c. 1<sup>st</sup> December 2016 and annually thereafter – Annual return, signed by the Master.<sup>2</sup>

### **2 Key points from the meeting**

- a. A discussion took place regarding how vulnerable individuals might be helped before being reported to the police.
- b. Ms Eliza Hall would investigate whether the Education and Research Committee have a current policy in place for approving external speakers and events in College, ensuring freedom of speech within the law in College, protecting the importance of academic freedom and approving branded events taking place out of College.  
*[Afternote: there appears to be no formal policy in place covering such issues]*
- c. The Domestic Bursar would, if required, draft those policies if required.
- d. It was discussed that the risk assessment required reviewing in thorough detail and this would be completed via email initially to save time and later reviewed at the next committee meeting.
- e. Professor Jones emphasised the importance for transparency and stated that the record of each Prevent Committee meeting should be sent to all members and published on the College website.

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<sup>1</sup> OIS has suggested a format.

<sup>2</sup> The details are contained in OIS’s PREVENT update 2015-12-07.

**3**     **Any other business**

- a.     No member raised any other matters for discussion.

**4**     **Date of future meetings**

- a.     To be confirmed.