

PREVENT COMMITTEE

Notes of the 1st Meeting of the Prevent Committee held on 5th November 2015.

Present: Professor M Jones (Chair); Ms Stephanie Ashenden; Messers D Scott and M S Edwards (Domestic Bursar, Secretary).

Apologies: Dr L Howe; Ms Eliza Hall.

1 Introduction

Professor Jones opened the meeting by stating that whilst it was important to fulfil our statutory duties, we must not infringe freedom of speech or create a culture of surveillance.

2 Key PREVENT Submission Timings

- a. By 22nd January 2016 – Self-assessment document, signed by the Master.
- b. By 1st August 2016 – College’s supporting information.¹
- c. 1st December 2016 and annually thereafter – Annual return, signed by the Master.²

3 Key points from the meeting

- a. Noting that Mr Scott does not return from leave until 17th January, the Committee agreed to meet again in the week beginning 11th January 2016 to complete the self-assessment. The Domestic Bursar’s secretary will circulate the time and location.
- b. The Committee agreed a practical deadline of 30th June to complete the supporting information.
- c. The Domestic Bursar will investigate the statutory requirements [*Afternote: s26 of the Counter Terrorism and Security Act 2015 is the legislative basis for the College’s duty*]
- d. The Domestic Bursar will enquire of OIS as to whether the office will issue a template self-assessment document [*Afternote: OIS has issued guidance to the self-assessment questionnaire*]

¹ OIS has suggested a format.

² The details are contained in OIS’s PREVENT update 2015-12-07.

- e. The Domestic Bursar will amend his risk analysis template to include risk to life [*Afternote: attached as Doc.P(16)01*].
- f. The Committee felt it would be better to be direct in its risk assessments and refer directly to threats such as Islamic extremism.
- g. The Committee decided to use the word 'pastoral' rather 'chaplaincy' where appropriate.

4 Conclusion of the meeting

- a. Professor Jones closed the meeting by emphasising the importance for transparency and that the College need to craft a policy that specified expressly that notwithstanding its statutory duties, the College wished to help vulnerable individuals.

5 Any other business

- a. No member raised any other matters for discussion.

6 Date of future meetings

- a. In the week beginning 11th January 2016 (time and location to be confirmed).